# **Progress Statement and Undertaking**

# **for NUST Master's Degree Student**

My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Enrolled NUST Registration Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On Degree Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I am currently:

 🞎 unemployed

 🞎 employed part-time (dedicated more than 20 hours per week on a job)

 🞎 employed full-time (dedicated more than 35 hours per week on a job)

I am nearing the end of my allowed thesis time period and, in this respect, I am seeking:

 🞎 Dean's extension (for students that entered thesis phase in 2011)

 🞎 Rector's extension (for students that entered thesis phase in 2010)

I believe that I have completed approximately \_\_\_\_\_\_\_\_ % of my thesis (including research and thesis writing) under the supervision of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I understand that the following research/thesis-related tasks remain to be completed by me:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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I have completed the details on this form and I believe that they are a true and accurate representation of my current status. Since I am nearing the end of my currently allowed time period for thesis submission, I understand that my progress will be closely monitored to ensure that I meet the expectations of my thesis supervisor so that I may complete my thesis within time.

To this end, I undertake to work dedicatedly on my thesis, to demonstrate regular progress to my supervisor, and to submit a complete progress report to my supervisor by Friday 16 March 2012.

I understand that if my supervisor is not satisfied with the amount of time I am dedicating to completing my thesis or with the quality of work that I am producing then official action will be taken against me, which may include withdrawal from the NUST degree course. I also understand that in order to complete my thesis, the expectations of my supervisor must be met irrespective of my employment or other personal circumstances.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

*Once completed, this form is to be submitted to the thesis supervisor.*

# **Supervisor's Recommendation on Thesis Time Extension**

# **for NUST Master's Degree Student**

Student's name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NUST Registration Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On Degree Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thesis Topic/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check/Tick all statements that are true:

 🞎 The student failed to submit a detailed recent progress report by Friday 16 March 2012.

 🞎 The student has demonstrated considerable progress recently

 🞎 The student has demonstrated satisfactory progress recently

 🞎 The student has failed to demonstrate sufficient progress recently

 🞎 The student has completed their literature survey and/or background study

 🞎 The student has completed their research and/or implementation

 🞎 The student has completed their research evaluation/comparison

 🞎 The student has submitted some draft chapters of their thesis to me

 🞎 The student has completed their draft thesis write-up

 🞎 The student has completed their final thesis write-up

 🞎 I believe that the student will complete their thesis within time (no reservations)

 🞎 I believe that the student will complete their thesis within time (with reservations)

 🞎 I believe that the student will not be able complete their thesis within time (explain below)

 🞎 I recommend this student for Dean's extension.

 🞎 I recommend this student for Rector's extension.

At the current rate of progress, the student is may be able to complete their thesis by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (estimated earliest date)

I believe that the student has completed \_\_\_\_\_\_\_\_ % of their thesis (including research and thesis writing).

Please write any other observations about the student, particularly with respect to their ability to complete their thesis within the scheduled time.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

*Once completed, this form is to be submitted to the Head of Department.*

Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HoD Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_