

MS PROGRAM – RESEARCH TIMELINE

TH-1 TO TH-4 FORMS

TH-1 FORM

Description:

- The student will choose a supervisor by initiating an online TH-1 Form on Qalam (RTTM).
- 2. The said Form will be duly signed by all committee members & research supervisor / co-supervisor (online).
- 3. HOD concerned dept to submit form TH-1 to Dean's ID on Qalam.

<u>Timeline:</u> Within 6 weeks from the date of FBS so that CGPA \geq 3.0 can be determined accurately.

Pre-Req: Min 9 CHs with CGPA \geq 3.0.

Ref: Para-2 of SOP under reference.

TH-2 FORM

Description: The schedule of preliminary examination (topic defence) will be recorded on TH-2 Form indicating exact date of examination.

<u>Timeline:</u> 3x Months after completion of 24 CHs.

Pre-Req: TH-1, RM

Ref: Para-4 of SOP under reference.

TH-2A FORM

<u>Description:</u> After Approval of topic will be submitted to the department and Exam branch on Form TH-2A.

<u>Timeline:</u> Within one week of date of Preliminary examination.

Pre-Req: TH-2

Ref: Para-4 of SOP under reference.

TH-3 FORM

Description: After Approval of Thesis from GEC and Supervisor, date for final oral examination / defence of the thesis will be given on Form TH-3.

<u>Timeline:</u> 3x weeks prior to the exact date of final defence.

Pre-Req: TH-2A

Ref: Para-4 of SOP under reference.

TH-4 FORM

Case I

Description: the student passes the final defence without any changes in thesis suggested by GEC during the defence, Then HOD will forward the TH-4 form along with bound copies &CDs of Thesis to Exam Branch within 48 hrs after the final defence.

<u>Timeline:</u> 48 hrs after final defence.

Case II

Description: If GEC suggests some changes in the thesis during the final defence, Then HOD will fwd the details of changes suggested to the student within 48hrs to ASG(PG). The student will be given max 2 weeks to do the changes, and get it approved. HOD will fwd the TH-4 form along with bound copies and CDs of Thesis to Exam Branch in 48 hrs.

<u>Timeline:</u> 2x weeks for student + 48 hrs for dept.

Pre-Req: TH-3

Ref: Para 9 & 10 of SOP Ref: Para-4 of SOP under

TH-1A FORM

<u>Description:</u> Change of supervisor and/or for GEC member on Form TH-1A can be initiated at any time, if reg.

Timeline: Any time after TH-1

Pre-Req: Min 9 CHs

Ref: Para-3 of SOPs under reference.