



APPLICATION FOR VERIFICATION OF ACADEMIC DOCUMENTS

(All entries must be filled – Please read the instructions before filling the form)
(Revised Sep 2023)

**To: Registrar & Controller of Examinations
Main Office NUST, Sector H-12
Islamabad**

For office use only (Form No. 1002A)
Application No : _____
Date of Delivery: _____

Category: Student Organization/University

Verification for: Degree Transcript Detailed Marks Sheet(s)

Student's Particulars

- 1. Name: _____
- 2. Registration Number: _____
- 3. Degree Title: _____
- 4. Bachelor/ Masters/ PhD _____
- 5. College / School / Institute: _____
- 6. Email ID: _____
- 7. No of copies required: _____
- 8. Bank Deposit Slip / Draft No: _____ Date: _____ for Rs. _____
(Please attach original receipt)

Applicant's Particulars (If not student)

- 1. Name: _____
- 2. CNIC No: _____
- 3. Designation: _____
- 4. Email ID: _____
- 5. University / Organization: _____
- 6. Contact Details: _____
- 7. Bank Deposit Slip/ Draft No: _____ Date: _____ for Rs. _____
(Please attach original receipt)

8. Mode of Delivery:

a. By hand:

Self / Authorized Person

Name: _____

CNIC No: _____

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
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(In case of authorized Person: attach CNIC copy with authority letter)

Tel/ Mobile No: _____

b. Through Courier/ Email:

Yes / No (If Yes, provide postal address/ email)

(Charges applied)

Address: _____

Tel/ Mobile No: _____

Email: _____

Date of Application: _____

Signature of Applicant: _____

(Continue on Reverse)



RECEIPT (For office Use only)

Received application for Transcript/ Degree/ Certificate Verification from Mr/ Ms. _____

Registration No. _____ Institute/ School/ College / Organization on date: _____

Tentative date for collection is: _____.

Signature: _____

Name: _____

Designation: _____

Please ensure following before submitting application:

- Attach original documents or copies of Degree / Transcript / DMS with the application for verification.
- Minimum 03 working days would be required for processing for verification of documents after receipt of request at Main Office NUST, Islamabad.
- Please remit fee separately for Verification of Transcript/ Degree/ DMS/ Certificate.
- Only Verified Copies of official documents (Transcript/ Degree/ DMS/ Certificate) shall be forwarded from NUST official email to provided email address.

Charges for Student	Charges for other University/ Organization in Pak	Charges for Foreign University/ Organization	Local courier Charges (for one mailing address within Pakistan)	Foreign Courier charges (for one foreign mailing address) (CNIC Copy also required)	Email (Scanned soft copy) (for one email address)
Rs. 1000/- per copy	Rs. 1500/- per copy	US \$ 35 per copy	Rs. 500/-	Rs. 3500/- per envelope	500/-

For Payment in Pak Rupees:

The Verification fee can be paid through Cash deposit/ online transfer in **NUST - SGI A/C No. 22927000267401** Habib Bank Limited, H-12 Sector Branch, Islamabad **or** through Bank Draft/ Pay Order in favor of “**NUST, Islamabad**”.

For Payment in Dollars:

Organizations/ Students outside Pakistan can remit the requisite amount in NUST US Dollar account having following details:

Account Title: NUST US Dollars
Account Number: 2292-70006729-10
Currency of Account: US Dollar
IBAN Number: PK15 HABB 0022 9270 00672910
Bank Name: Habib Bank Limited
Branch Address: Habib Bank Limited, NUST University Branch, Sector H-12
Islamabad, Pakistan.
Branch Code: 2292
BIC/SWIFT ID/Code: HABBPCCA
Purpose/ Reason of Payment e.g. Transcript/ Degree/ DMS/ Certificate Verification Fee

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For online submission of application form/ update / query contact concerned office on:-

Verification of Under Graduate Transcript
Phone/ 051-90851058 : ace_ug@nust.edu.pk
Email: 051-90851056 : addldce@nust.edu.pk

Verification of Post Graduate Transcript/ DMS
051-90851057 : ace_pg@nust.edu.pk
051-90851055 : dde@nust.edu.pk
051-90851059 : sa-exam@nust.edu.pk

Verification of Under Graduate Degree
Phone/ 051-90851051 : adregnug@nust.edu.pk
Email: 051-90851053 : admed@nust.edu.pk
051-90851049 : admissions@nust.edu.pk

Verification of Post Graduate Degree
051-90851043 (MS) : adms@nust.edu.pk
051-90851064 (MS) : msdeg_verification@nust.edu.pk
051-90851075 (PhD): adphd@nust.edu.pk